

BRECKINRIDGE COUNTY PROJECT DEVELOPMENT BOARD

REGULAR MEETING SEPTEMBER 15, 2009

Re: Call to Order

Chairman Powers called to order the regularly scheduled meeting of the Breckinridge County Project Development Board at 5:30 CST at the Breckinridge County Annex Building on September 15, 2009. Members present were;

Ray Powers, Chairman
Judge Shan Embry, District Judge
Judge Bruce Butler, Circuit Judge
Ronnie McCall, AOC
Tom Brite, Ky. Bar Representative
Connie Brumfield, Circuit Court Clerk
Charles Allen Wilson, Citizen at Large
Chris Alexander, AOC

Also in attendance were Jill Smith, Richard Mitchell and Norman Leigh.

Re: Minutes- August 20, 2009

Chairman Powers called for a motion to approve the minutes from the August 20th meeting. Tom Brite moved, seconded by Judge Embry to approve the minutes as submitted by Secretary, Odessa Hobbs. Chairman Powers called for a vote on the motion. **ALL PRESENT VOTING AYE. MOTION CARRIED.**

Re: Design Discussion-Jill Smith, Architect

Chairman Powers turned the meeting over to Jill Smith for a report on the design process. Jill reported that the construction documents were completed and she had met with Richard Mitchell and they had discussed construction issues. Jill had also recently met with the offices to present carpet samples for decisions concerning the finishes. Jill informed the board of an option available for the facility that involved a certification called LEED (Leader in Environmental & Engineering Design), a seal of approval that other Judicial Center projects were attempting to achieve. Subsequent to discussion no action was taken as it was the groups' consensus that it was not a necessity for the Breckinridge County Project as the board members wished to place their funding on other upgrades if available. Jill stated that the project was already a primarily GREEN project due to the decisions the board had already agreed upon. Discussion continued concerning windows, seals and finishes after viewing a new drawing of the facility. Upon completion of Jill's report Chairman Powers turned the meeting over to Richard Mitchell.

Re: Construction Report-Richard Mitchell, Construction Project Manager

Richard informed the board members that the Phase 1 demolition had been completed today, the sewer lines had been redirected, and commented that Joe Bennett Backhoe should be commended for leaving them with the cleanest demo site in the state. Mr.

Mitchell stated that he wished to submit for pre-approval the receipts and purchase orders from Joe Bennett Backhoe and an invoice for the deed & title insurance from Tom Brite. Subsequent to discussion, Charles Allen Wilson moved, seconded by Judge Embry to pre-approve payment of the invoices, pending the approval of the AOC, to Joe Bennett Backhoe in the amount of \$63,026.79 for the completion of Phase 1 demolition, and Thomas C. Brite, Attorney At Law, for \$10,245.50 for the Deed recording and Title Insurance. **ALL PRESENT VOTING AYE WITH TOM BRITE ABSTAINING. MOTION CARRIED.** Richard also reported that the final revised plans with specifications should be out to bid around October 1st, with a bid date to be set around November 1st, then the bid opening followed by 7 to 10 days of bid reviews. Subsequent to discussion it was decided that the bid opening would occur in the big court room at the Breckinridge County Court House to accommodate everyone attending. Richard further explained that once the bids were opened, discussed, and accepted, the project completion date would be approximately 20 months with the possible exception of lost work days, at a 1 for 1 ratio, which would be reported to the board on a monthly basis. Richard Mitchell confirmed that ads would be placed in the local paper. Richard concluded his report by stating that Keith Brock was unable to attend this meeting.

Re: Financial Business

Ronnie McCall reported that the bond issue between the AOC and Codell Construction had been settled and that \$4,950.00 of the interim financing had been placed in an escrow account. He further stated that the markets looked good at the present time. Chris Alexander requested that the Project Development Board express a personal thank you to Joe Bennett Backhoe for a job well done. Chairman Powers called for any New Business or Additional Reports. Richard Mitchell requested a schedule for the vacating of the Old Jail and Health Department buildings. Following a discussion on the progress, Richard stated that he would prepare a separate Demo Package for Phase 2 of the Demolition Process to allow the progress to continue at a steady pace. Subsequent to discussion the next meeting date was undecided upon until Chairman Powers and Richard Mitchell could discuss progress. Chairman Powers agreed to notify everyone when a meeting date was appropriate. With no additional reports and no new business, Judge Embry moved, seconded by Charles Allen Wilson to adjourn the meeting. **ALL PRESENT VOTING AYE. MOTION CARRIED.** Meeting adjourned.

Secretary Certification

I, Odessa Hobbs, having been appointed as Project Development Board Secretary, do hereby certify that this is a true and accurate record of the actions taken by the Breckinridge County Project Development Board at the meeting of September 15, 2009.

Odessa K. Hobbs, PDB Secretary

Ray Powers, PDB Chairman

